



**MINUTES**  
**EXECUTIVE COMMITTEE MEETING**  
**REGIONAL TRANSPORTATION AUTHORITY**

**May 17, 2023**

- I. **Call to Order:** The regular meeting of the Regional Transportation Authority of Middle Tennessee (RTA) Executive Committee was held at the Tennessee State Archives & Library, located at 1001 Rep. John Lewis Way N., Nashville, TN 37219, on Wednesday, May 17, 2023. A quorum of the Executive Committee was established, and the meeting was called to order at 9:30 a.m. by Mayor Ken Moore

**Executive Committee Members in Attendance:**

Mayor Ken Moore – City of Franklin  
Mayor Rick Bell – City of Lebanon  
Mayor Billy Vogle – Robertson County  
Ken Davis – Wilson County (Gov. Appt.)

**Others Present:**

Mayor Jim Clary – City of Hendersonville  
Jim Kerr – City of Murfreesboro (Alt.)  
Matt White – City of Mt. Juliet (Alt.)  
Mayor Mike Callis – City of Portland  
Eric Hennessy – Rutherford (Alt.)  
Kaitlyn McClanahan – TDOT

- II. **Approval of Minutes:**  
The approval of the April 19, 2023, minutes was deferred to the June Board meeting.
- III. **Public Comments:**  
There were no public comments given at this meeting.
- IV. **Operations Committee Report:** Committee Chair Mayor Rick Bell presented the following items for discussion:
- a. **Monthly Operating Statistics (R-D-23-010):** Chief Operating Officer Andy Burke reviewed the RTA Monthly Dashboard Report through the month of March 2023 with the Executive Committee. Andy Burke was available for questions, and there were no additional questions or further discussions.
- V. **Audit Committee Report:** There were no items for the Audit committee this month.
- VI. **Finance Committee Report:** Committee Chair Mayor Ken Moore presented the following for discussion:
- a. **Monthly Financial Report Compared to Budget (R-D-23-011):** Chief Financial Officer Ed Oliphant presented the Monthly Financials for the month of March 2023, compared to the budget and a balance sheet as of March 31, 2023. CFO Oliphant was available for questions, and there were no additional questions or further discussions.

- b. **Hamilton Springs Station License Agreement (R-A-23-007)**: This item was deferred to the June board meeting.

**VII. CEO's Report**: CEO Bland provided the following report:

- a. Some background on the Hamilton Springs Station License Agreement, a Tennessee development company, Horn Springs Development, Inc. of Lebanon, Tennessee, has expressed a desire to obtain a license to use a portion of the driveway and adjacent land and will allow homeowners to access their houses from the sidewalk along Aston Park Drive and make a curb cut and two crosswalks, one from the alleyway on Licensee's east side property to the west and the other at the corner to allow homeowners to access the sidewalk inside the west property which will connect to the RTA sidewalk. We will return to this board next month to approve the Hamilton Springs Station License Agreement.
- b. The Federal Transit Administration has been conducting our triennial review for several months. Up to this point, the review has been through our providing them with various documents and written procedures and providing answers to their questions. This week and next, things get more intense as the reviewers meet with most of our staff to review specific areas of compliance ranging from safety to civil rights to procurement and beyond to several dozen areas. The good news is that the entire process should be complete within the next month, and their final report should be issued.
- c. We are once again preparing for CMA Fest next month. The Star will operate a special event service for one of the show nights at Nissan Stadium, and tickets are on sale now. We will also see operations at Riverfront Station significantly impacted as the event takes over that part of town.
- d. Background work continues on the Donelson Station joint development project. We received the property appraisal, which will form the basis of our financial negotiations. Right now, we're in a bit of a holding pattern as the developer attempts to secure other parcels adjacent to the site.
- e. As reported last month, we are recruiting for a new Chief Development Officer to replace Trey Walker. We will be starting the interview process over the next two weeks. In the meantime, other staff have been doing a fabulous job of picking up the slack to keep Trey's various projects on track.

CEO Bland concluded his remarks and was available for any questions from the floor, and there were none.

**VIII. Chair's Report**: Mayor Ken Moore said he had no items to report for Mayor Hutto this month.

**IX. Adjournment**: With no further business, Mayor Ken Moore called for a motion to adjourn, Mayor Billy Vogle made a motion, and the meeting was adjourned at 9:43 a.m.

Respectfully submitted:

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Ed Cole, RTA Secretary &  
Davidson County Governor Appointee